PETITION for ADMISSION under ACADEMIC FORGIVENESS POLICY

Eligibility:

WVU Potomac State College may grant Academic Forgiveness to some undergraduate students who were not successful in their first attempt at higher education. The student cannot have been enrolled at any institution of higher learning for at least four (4) calendar years.

Procedure:

1. Student completes and signs the top section of below form.
2. Petition is submitted for approval to the Office of Academic Affairs.
3. Recommendation for admission under Academic Forgiveness Policy is returned to the Office of Enrollment Services for appropriate processing.

Student Section:

Student Name: _______________________________________________________________________

Last       First       MI       Maiden

Student ID Number: ____________________________

Institution Last Attended: ____________________________ Date Last Attended: _______________

Student Statement: I verify that the above information is correct and that I have not attended any institution of higher education since the date stated above.

Student Signature: ____________________________ Date: _______________

For Academic Affairs Use Only:

Approved: ____________________________________________

Dean of Academic Affairs          Date

For Enrollment Services Use Only:

Date Received: ____________________________ Date Processed: ____________________________

Processed By: ____________________________

Revised Fall 2019