

NEW STUDENT ORIENTATION CHECKLIST

DURING ORIENTATION

- ☐ Check-in and receive your name tag and information packet in the front lobby of Church McKee.
- ☐ Claim your account at <https://login.wvu.edu>.
- ☐ Complete placement testing (if necessary).
- ☐ Speak to a financial aid counselor regarding the status of your financial aid award.
- ☐ If living on campus, complete housing application or check status of housing.
- ☐ Meet with an academic advisor to register for your courses.
- ☐ Receive a printed copy of your course schedule.
- ☐ Pick up your t-shirt when you meet with your academic advisor to register for your classes.
- ☐ Get your WVU Potomac State College photo ID and officially become a CATAMOUNT (bring photo ID for proof of identity).
- ☐ Visit ALL of the information tables and explore the services that WVU Potomac State College provides to keep our students safe, healthy, happy, connected and well fed. College can be challenging, so it's important to have help along the way.
- ☐ Have a social media account? Follow us @PSCEnrollment!    
- ☐ Complete and return all appropriate forms to one of our helpful staff sporting the blue and gold colors of WVU Potomac State College.
- ☐ Hungry? Grab a bagged lunch in the front lobby of Church McKee or experience first-hand our dining services located in University Place (11:30 am - 1:30 pm).
- ☐ If you have not had the opportunity to see our campus, take advantage of the campus tours that are offered throughout the day.
- ☐ Today is your day....make sure all your questions have been answered before you leave.

AFTER ORIENTATION

- ☐ We are always looking for ways to improve our future orientation events. Please take time and complete the New Student Orientation evaluation at <https://urwvu.wufoo.com/forms/new-student-orientation-evaluation/>
- ☐ Bookmark the [WVU Portal \(MIX\)](#) for quick access to your student account.
- ☐ Memorize your WVU Login and student ID number.
- ☐ Check your MIX email twice a week throughout the summer for updates.
- ☐ Check your MIX email or personal email for PSC Facebook App invitation.
- ☐ Submit final high school transcript to the Office of Enrollment Services.
- ☐ Check your course schedule for classroom changes through [WVU Portal \(MIX\)](#).
- ☐ Check financial aid status through [WVU Portal \(MIX\)](#) for any outstanding requirements that prevent your aid from disbursing.
- ☐ Interested in making monthly payments? Visit <https://studentaccounts.wvu.edu/payment/tuition-payment-plan>
- ☐ Expecting a refund? Sign up for direct deposit through WVU eRefund at <https://wvu.afford.com/refunds>.
- ☐ [Reserve your books](#) and use financial aid to pay (if available).
- ☐ Pay your bill (less displayed financial aid) by August 1, 2018
- ☐ Move in on Sunday, August 12, 2018.
- ☐ Start your classes on Wednesday, August 15, 2018
- ☐ Welcome to the WVU Potomac State College family!



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POTOMAC STATE COLLEGE