



PETITION for ADMISSION under ACADEMIC FORGIVENESS POLICY

Eligibility:

Academic forgiveness is only available for work completed at West Virginia public colleges or universities. The student cannot have been enrolled at any institution of higher learning for at least four (4) calendar years. Please refer to the Academic Catalog for complete requirements.

Procedure:

- 1. Student completes and signs the top section of below form.
- 2. Petition is approved by the Dean of Academic Affairs or designee.
- 3. Recommendation for admission under Academic Forgiveness Policy is returned to the Office of Enrollment Services for appropriate processing.

Student Section:

Student Name: _____
Last First MI Maiden

Student ID Number:

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Institution Last Attended: _____ Date Last Attended: _____

Student Statement: I verify that the above information is correct and that I have not attended any institution of higher education since the date stated above.

Student Signature: _____ Date: _____

For Academic Affairs Use Only:

Approved: _____
Dean of Academic Affairs Date

For Enrollment Services Use Only:

Date Received: _____ Date Processed: _____

Processed By: _____