CHECKLIST

USING THE RESOURCE CENTER

- ☐ Sign up for an appointment with an academic advisor to develop your fall course schedule.
- ☐ Activate your account. Contact IT Help Desk at ITSHelp@mail.wvu.edu for assistance.
- ☐ Refer to "Key Essentials" to learn about "First Day® Complete", "Project 168", and "FirstGen".
- ☐ Have specific questions? Contact the respective department to ensure your questions are answered.
- ☐ Submit a photo for your official WVU Potomac State College photo ID at:
https://go.wvu.edu/psc-studentid
- ☐ Take a tour of campus - virtually!
- ☐ Check the checklist and important information sheet to make sure you've got it all covered.
- ☐ Have more questions or need help finding something? Contact your Admissions Counselor.
- ☐ Check out the "More Resource" section for PSC students.
- ☐ You're a proud Catamount now, so head over to our social center for merchandise,
WVU-themed wallpapers, downloads, and lots more at **https://go.wvu.edu/socialpsc**
- ☐ **This is your chance to make sure all your questions have been answered.**

AFTER RESOURCE CENTER ORIENTATION

- ☐ Haven't applied for housing? Complete the housing application at **myhousing.wvu.edu**.
- ☐ Bookmark the WVU Portal for quick access to your student account.
- ☐ Memorize your WVU Login and student ID number.
- ☐ Check your MIX email twice a week throughout the summer for updates.
- ☐ Submit a final high school transcript to the Office of Enrollment Services if you're newly graduated.
- ☐ Check your course schedule for classroom changes through WVU Portal.
- ☐ Check financial aid status through WVU Portal for any outstanding requirements that prevent your aid from disbursing.
- ☐ Interested in making monthly payments?
Visit **https://studentaccounts.wvu.edu/payment/tuition-payment-plan**
- ☐ Receiving a refund? Learn more and find out how to sign up for direct deposit at **https://studentaccounts.wvu.edu/refunds.**
- ☐ Pay your bill (less displayed financial aid) by August 1, 2025.
- ☐ **Contact the WVU Hub for any Financial Aid or Student Account questions.**
- ☐ Move-in day for new students living on campus on Sunday, August 17, 2025.
- ☐ Start your classes on Wednesday, August 20, 2025.
- ☐ All students must submit a photo online at go.wvu.edu/psc-student-id in order to receive your official Catamount Student ID. Student ID's can be picked up beginning August 17 - see below for location.
    - Commuter Students - Service Desk, Administration Building from 9:00 a.m. to 4:00 p.m.
    - Residence Hall Students - Davis Conference Center during residence hall check-in.
- ☐ **Welcome to the WVU Potomac State College family!**

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POTOMAC STATE COLLEGE