

NSO CHECKLIST

NEW STUDENT ORIENTATION

DURING ORIENTATION

- Activate your account — contact the IT Help Desk at ITSHelp@mail.wvu.edu for assistance. IT staff will also be available during the Final Steps Fair for troubleshooting.
- Attend the Time Management presentation.
- Apply for housing (if living on campus).
- Speak with a financial aid counselor.
- Meet with an academic advisor to discuss your fall course schedule.
- Receive a copy of your course schedule via email.
- Visit ALL of the information tables and explore PSC's services at the Final Steps Fair.
- Enjoy a free meal on us!
- Purchase some PSC swag using your bookstore coupon.
- Just in case you need another look, you'll have an opportunity to take a walking tour of our campus.
- Today is your day....make sure all your questions have been answered before you leave.**

AFTER ORIENTATION

- Bookmark the WVU Portal (MIX) for quick access to your student account.
- Memorize your WVU Login and student ID number.
- Check your MIX email twice a week throughout the summer for updates.
- Submit final high school or final college transcript(s) to the Office of Enrollment Services.
- Check your course schedule for classroom changes through WVU Portal (MIX).
- Check financial aid status through WVU Portal (MIX) for any outstanding requirements that prevent your aid from disbursing.
- Interested in making monthly payments? Visit <https://studentaccounts.wvu.edu/payment/tuition-payment-plan>
- Receiving a refund? Learn more and find out how to sign up for direct deposit at <https://studentaccounts.wvu.edu/refunds>
- Pay your bill (less displayed financial aid) by August 1.
- Move in on Sunday, August 16.
- Classes begin August 18.
- Welcome to the Catamount Family!**

FALL SEMESTER 2026

Student Move-In Day:	August 16
Classes Begin:	August 18
Last Day to Register, Add/Drop Courses:	August 24
Labor Day Recess:	September 7
First 8-Week Midterm Grades Due:	September 15
Midterm Grades Due (16-week Courses):	October 7
Fall Break:	October 9
Second 8-Week Classes Begin:	October 13
Pre-Registration Opens for Spring 2027:	October 13
Election Day — College Closed:	November 3
Second 8-Week Midterm Grades Due:	November 10
Last Day to Withdraw from a Course/College:	November 20
Thanksgiving Recess:	November 21—29
Last Day of Classes:	December 4
Final Examination Week:	December 7—11
Final Grades Due:	December 14
Winter Break:	December 12—January 11

HEADS UP: Time Uses the 24-Hour Clock

MWF CLASS TIMES	TR CLASS TIMES
0830-0920	0830-0945
0935-1025	1000-1115
1040-1130	1130-1245
1145-1235	1300-1415 [1:00-2:15 PM]
1250-1340 [12:50-1:40 PM]	1430-1545 [2:30-3:45 PM]
1355-1445 [1:55-2:45 PM]	1600-1715 [4:00-5:15 PM]
1500-1615 [3:00-4:15 PM]	1630-1745 [4:30-5:45 PM]
1630-1745 [4:30-5:45 PM]	1800-1915 [6:00-7:15 PM]
1800-1915 [6:00-7:15 PM]	1800-2045 T or R [6:00-8:45 PM]
1800-2045 M or W [6:00-8:45 PM]	

KNOW YOUR BUILDINGS

BUILDING CODES	DESCRIPTION
AC-P	Academy Hall
AD-P	Administration Building
CHMK-P	Church-McKee Arts Center
GYM-P	Gymnasium
KEC	J. Edward Kelley Complex
LIB-P	Library
SCI-P	Science Hall
UNV-P	University Place

YOU'RE A CATAMOUNT NOW.

Stay organized. Stay on track.



IMPORTANT INTEL

ACTIVATE YOUR ACCOUNT

Check your email for an activation email from Okta. The activation email will be sent to the address you provided on your admissions application.

To activate your WVU Login, follow the steps provided in the Okta activation email. You will then receive the information needed to access the WVU Portal.

Please contact WVU IT Service Desk at ITSHelp@mail.wvu.edu for assistance or troubleshooting.

PARENT/GUEST PORTAL

The Family Education Rights and Protection Act, or FERPA, protects your rights as a student. If you want to share your WVU Potomac State College information (including academics, financial aid, housing, and your student account) with your parents or guardians, grant them full or partial access in the Parent/Guest Portal. Once you submit, your parent or guardian will also need to finalize their access. Learn more to set up the Parent/Guest Portal at parent-guest.portal.wvu.edu/

Parents also have to access the WVU MyAccount at <https://secure.touchnet.net/central> to see and/or pay the bill.

Parent must have a passphrase to discuss the student's account.

WVU REFUND PROCESS

Parent (PLUS) or student receiving a refund? Learn more and find out how to sign up for direct deposit at <https://studentaccounts.wvu.edu/refunds>.

FIRST DAY® COMPLETE

WVU has partnered with Barnes & Noble to provide students with rented course materials at a lower, flat-rate price before the first day of classes. Students will automatically be opted into the program for the fall semester and will start receiving emails from Barnes and Noble. Students do have the option to opt out of the program.

Scan the QR code below to learn how it works and FAQs.



—LEARN MORE

PROCESS STUDENT LOANS

If you are borrowing student loans, accept your loan(s) by logging into your WVU Portal account, clicking on:

- / Star
- / Financial Aid
- / Award
- / Award by Aid Year
- / Accept Award Offer

Complete a Loan Agreement (MPN) and Entrance Counseling at studentloans.gov and sign it with your FSA ID.

Select West Virginia University as the school to receive your information—code 003827.



FAMILY EMAIL UPDATE

Stay in the loop about important campus news! Receive email updates on campus events, important dates, and other information relevant to parents and families of WVU Potomac State College.

COMPLETE STUDENT HEALTH INSURANCE WAIVER

Upcoming for Fall 2026: All domestic students enrolled in 6 or more credit hours, as well as all international students, will be required to have health insurance that meets the waiver criteria. Students without an approved waiver on file will be automatically enrolled in the WVU Student Health Insurance Plan (SHIP), administered by Academic HealthPlans (AHP). Students who have insurance that meets the waiver criteria will have the opportunity to complete the 2026-27 academic (fall) waiver to opt out.

The 2026-27 academic (fall) waiver will be available **June 1 - July 24**.

CONTACT INFO! Have questions about opting out of the SHIP and the waiver process? Need to ask about the SHIP and your enrollment? Call our partners at AHP toll-free at 1-833-838-6584. Or visit their website, wvu.myahpcare.com, to access their chat feature, Monday through Friday, 8 a.m. to 8 p.m. EST.

LEARN MORE—

