

# CHECKLIST

## USING THE RESOURCE CENTER

- ☐ Sign up for an appointment with an academic advisor to develop your course schedule.
- ☐ Claim your account at <https://login.wvu.edu>.
- ☐ Refer to "Key Essentials" to learn about "First Day® Complete", "Project 168", and "FirstGen".
- ☐ Have specific questions? Contact the respective department to ensure your questions are answered.
- ☐ Submit a photo for your official WVU Potomac State College photo ID at:  
<https://go.wvu.edu/psc-studentid>
- ☐ Take a tour of campus - virtually!
- ☐ Check the checklist and important information sheet to make sure you've got it all covered.
- ☐ Have more questions or need help finding something? Contact your Admissions Counselor.
- ☐ Check out the "More Resource" section for PSC students.
- ☐ You're a proud Catamount now, so head over to our social center for merchandise, WVU-themed wallpapers, downloads, and lots more at <https://go.wvu.edu/socialpsc>
- ☐ **This is your chance to make sure all your questions have been answered.**

## AFTER RESOURCE CENTER ORIENTATION

- ☐ Haven't applied for housing? Complete the housing application at <myhousing.wvu.edu>.
- ☐ Bookmark the WVU Portal for quick access to your student account.
- ☐ Memorize your WVU Login and student ID number.
- ☐ Check your MIX email twice a week for updates.
- ☐ Submit a final high school transcript to the Office of Enrollment Services if you're newly graduated.
- ☐ Check your course schedule for classroom changes through WVU Portal.
- ☐ Check financial aid status through WVU Portal for any outstanding requirements that prevent your aid from disbursing.
- ☐ Interested in making monthly payments?  
Visit <https://studentaccounts.wvu.edu/payment/tuition-payment-plan>
- ☐ Receiving a refund? Learn more and find out how to sign up for direct deposit at <https://studentaccounts.wvu.edu/refunds>.
- ☐ Reserve your books through the bookstore and use financial aid to pay (if available).
- ☐ **Contact the WVU Hub for any Financial Aid or Student Account questions.**
- ☐ All students must submit a photo online at [go.wvu.edu/psc-student-id](https://go.wvu.edu/psc-student-id) in order to receive your official Catamount Student ID. Student ID's can be picked up the first week of the school term.
- ☐ **Welcome to the WVU Potomac State College family!**